**VILLAGE OF STANFORD**

**100 W. BOUNDARY**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Thursday February 21, 2013*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the Acting President and Board of Trustees for the Village of Stanford, held at the Village Hall at 7:00pm.

# ROLL CALL:

Present: 4 –Acting President John Owen, Trustees Homer Smith, Loren Lamar and Nydra Owen.

Absent: 2- Trustees Jim Bridgewater and Jeremiah Pitcher

Also present: Chief Ed Petrey, Treasurer Scott Eidenmiller, Ryan Clark and Ida Jane Clark.

# APPROVAL OF CONSENT AGENDA:

Trustee N. Owen moved, seconded by Trustee Smith to approve the consent agenda.

On roll call, the vote was:

AYES: 4- Acting President Owen, Trustees Smith, Lamar and N. Owen.

NAYS: 0

ABSENT: 2- Trustees Pitcher and Bridgewater.

There being 4 affirmative votes the motion carried.

# III: TREASURERS REPORT:

 Treasurer Eidenmiller reported the following to the Board of Trustees:

* Treasurer Eidenmiller discussed the Commerce Bank Bonds that the Village holds. Treasurer Eidenmiller is concerned with these bonds because they have lost a lot of money in the past couple of months. Treasurer Eidenmiller is going to contact the Village accountant John Grimes and the bond company to get more information on these bonds.
* Treasurer Eidenmiller and the Board of Trustees discussed the water rate increase of 4%. Acting President Owen wants to make sure we are meeting all the water plant expenses, and planning ahead for the water info structure maintenance. Acting President Owen does not want to change anything with water, until the 20 year plan for the water system and a budget has been set into place. After the budget has been set the Board will discuss a possible facility rate change on the water bills. At this time, the Board would like to go forth with the annual 4% water rate increase.

# PUBLIC CONCERNS:

No public concerns

# COMMITTEE REPORTS:

**STREETS:**

Trustee Smith reported the following to the Board:

* Trustee Smith still has to make an appointment with the Olympia transportation director about the buses damaging some of the Village streets. Clerk Phillips will help Trustee Smith set the appointment. Acting President Owen would like Mike Boitnott to attend this meeting with Trustee Smith.
* Trustee Smith and Acting President Owen will be meeting next week to work on the policies and procedures that Mike Boitnott has drafted.
* Trustee Smith asked Clerk Phillips to add sidewalks to next month’s agenda.

 **DRAINAGE:**

 Trustee Pitcher was absent.

 **Water:**

Trustee Nydra Owen reported the following to the Board:

* Trustee N. Owen has been working on the budget for the water department with Treasurer Eidenmiller and Clerk/Collector Phillips.
* Trustee N. Owen reported she has scheduled the water tower draining and cleaning for March.
* Clerk Phillips alerted Trustee N. Owen of the red water pit pump is malfunctioning again.
* Trustee N. Owen asked Clerk Phillips to pull the boiler machinery policy to see what the deductible is.
* Trustee N. Owen will be scheduling a time to meet with water operator Brad Bode and Mike Boitnott to plan water projects. She asked Clerk Phillips to locate information pertaining to the water lines that were ran up North Division Street, that the households were never hooked into the new line. Trustee N. Owen is concentrating on developing a maintenance plan for the water plant.
* Trustee N. Owen believes the Village needs to update the water leak policy. She believes the Village of McLean has a good policy.
* Trustee N. Owen is going to start checking on the prices of new radio read water meters, and go over the benefits of changing the meters.

 **Health, Beautification &Welfare**

 Trustee Loren Lamar reported the following to the Board:

* Trustee Lamar has talked to Kurt Hawk with McLean County EMA Services. Kurt offered to come to the next Board meeting and give a 15 minute power point presentation of an overview of EMA. Kurt also let Trustee Lamar know that March 5th is national Tornado Readiness Day. Kurt will be dropping brochures and a weather radio to Village Hall. Kurt also alerted Trustee Lamar to the upcoming storm spotters meeting to be held March 7th, at 7:00pm at Heartland College.
* Trustee Lamar has been working on the EMA radio’s to make them narrow band complaint. Trustee Lamar is going to check with Supreme Radio to get the radios updated.

 **COMMUNITY DEVELOPMENT:**

 Trustee Bridgewater was absent at this time.

* Acting President Owens would like a list of all grant requests the Village receives yearly for better budgeting the Villages Funds. Acting President Owens would like to have all grant requests be submitted in the same month.

 **POLICE:**

 Police Chief Ed Petrey reported the following to the Board:

* Police Chief Ed Petrey presented the Board with a monthly status reported dated: 01/17/13-02/21/13
* Trustee N. Owens thinks there may be a brand new Motorola squad car repeater that the Village received thru a grant several years ago. This repeater may have been loaned to another agency. Chief Petrey will check into this.
* Chief Petrey is also concerned about the squad cars heater; it does not seem to be working properly. Acting President Owens will take the squad car in to be fixed, if needed.
* Chief Petrey and Officer Wilson attended the Rural Chiefs meeting on February 20th. They have signed up for an active shooters class.
* Chief Petrey would like to look into changing future liquor licenses to only be issued until 1am. Clerk Phillips will add this to the agenda.

**LEGAL:**

Attorney Mark McGrath was absent due to weather:

* 310 N. Kathleen; Acting President Owen has talked to Attorney Mark McGrath about this property; still trying to work with the lien holders. Toliver’s may have to resume responsibility for the property.
* 103 S. Kathleen, Acting President John Owen and Chief Petrey are working on this property.
* 212 W. Main, Acting President Owen’s talked with John Williams the owner of the property. Mr. Williams let acting President Owen’s known that the inside of the building is gutted, and has been waiting for better weather to take the whole building down.
* Acting President discussed the Olympia Estates, and asked the Board of Trustees to come up with some suggestions for realtor incentives or rebates. Acting President Owen would like to schedule a special meeting to further discuss the Sub-division.

**NEW BUSINESS:**

* Acting President Owens or Attorney Mark McGrath has not heard anything else for Morton Community Bank about the possible lease or sale of bank building to the Village.
* Acting President Owen and the Board of Trustees asked Clerk Phillips to send a letter to the Triangle of Opportunity to get a better understanding what the grant money is used for. The Board reviewed last year’s Triangle of Opportunity book and many to the Villages businesses and services are not listed.
* Acting President Owen will talk to Attorney Mark McGrath to determine the feasibility of the Village hiring a law student to do grant work.

Acting President Owen moved, seconded by Trustee Lamar for Acting President Owen to work with Attorney Mark McGrath to determine the feasibility of hiring a law student to work on grant research for the Village.

On roll call, the vote was:

AYES: 4- Acting President Owen, Trustees Smith, Lamar and N. Owen.

NAYS: 0

ABSENT: 2- Trustees Pitcher and Bridgewater.

There being 4 affirmative votes, the motion carried.

* Acting President Owen discussed his meeting with Tony Dowiatt with A.J. Dowiatt Inc. on the construction on the new maintenance building. Acting President Owen and Mr. Dowiatt had to determine a budget for the construction of the new building. Acting President Owen and Mr. Dowiatt came up with an estimate of $196,000 for the new building. Mr. Dowiatt will perform the engineering needs the construction of the new building. Mr. Dowiatt will also prepare the bid packet and submit the grant application packet.

Acting President Owen moved, seconded by Trustee Lamar to hire A.J. Dowiatt Inc. to prepare the bid packets, and submit the grant packet not to exceed $10,000.

On roll call, the vote was:

AYES: 4- Acting President Owen, Trustees Smith, Lamar, and N. Owen.

NAYS: 0

ABSENT: Trustees Pitcher and Bridgewater

There being 4 affirmative votes, the motion carried.

Trustee Lamar moved, seconded by Trustee N. Owen to give Acting President Owen the authority to sign the grant packet.

On roll call, the vote was:

AYES: 4- Acting President Owen, Trustees Smith, Lamar and N. Owen.

NAYS: 0

ABSENT: 2- Trustees Bridgewater and Pitcher

There being 4 affirmative votes, the motion carried.

There being no further business to discuss, Acting President Owen moved, seconded by Trustee Lamar, to adjourn @8:30pm.

All in favor, AYE.

Prepared by:

 Megan Phillips, Clerk/Collector