**VILLAGE OF STANFORD**

**100 W. BOUNDARY**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Wednesday March 27th, 2013*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the Acting President and Board of Trustees for the Village of Stanford, held at the Village Hall at 7:00pm.

# ROLL CALL:

Present: 5 –Acting President John Owen, Trustees Jeremiah Pitcher, Jim Bridgewater, Loren Lamar and Nydra Owen.

Absent: 1- Trustee Homer Smith

Also present: Chief Ed Petrey, Treasurer Scott Eidenmiller, Street Superintendent Mike Boitnott, Attorney Mark McGrath and Police Officer Greg Heiken.

# APPROVAL OF CONSENT AGENDA:

Trustee Lamar moved, seconded by Trustee Pitcher to approve the consent agenda as amended.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Pitcher, Bridgewater, Lamar and N. Owen.

NAYS: 0

ABSENT: 1- Trustee Smith.

There being 5 affirmative votes the motion carried.

# III: TREASURERS REPORT:

Treasurer Eidenmiller reported the following to the Board of Trustees:

* Treasurer Eidenmiller contacted Bob Arnowitt with First Capital Equipment Leasing Corp., a leasing company that Chief Petrey has been in contact with. Treasurer Eidenmiller asked Mr. Arnowitt for more information on the programs his company offers. Treasurer Eidenmiller has not received any information at the time of this meeting. Treasurer Eidenmiller would like to have a new squad car and village truck leased. The Village would have to levy for this money in the fall, to receive the money in the spring and will need to include this in appropriations this year. Acting President Owen does not want to see any significant increase in taxes. Treasurer Eidenmiller and Acting President Owen are going to have a meeting at Bob Dennison’s to see what programs for lease they have to offer.
* Treasurer Eidenmiller still needs to set up committee meetings with Trustees Smith, Bridgewater, Pitcher and Lamar.

# PUBLIC CONCERNS:

No public concerns at this time.

Acting President Owen introduced Officer Greg Heiken to the Village Board, Clerk and Village Attorney.

# COMMITTEE REPORTS:

**STREETS:**

Trustee Smith was absent:

* Street Superintendent Mike Boitnott discussed the OSHA seminar that he and Trustee Smith attended in Bloomington on March 18th, 2013. The seminar offered a CD Rom program that can help the Village understand the OSHA guidelines. Mike Boitnott asked for the Village to purchase this CD Rom at a cost of $429.95.
* Acting President Owen, Trustee Smith and Street Superintendent Mike Boitnott had a meeting with Olympia’s Transportation Department about the bus routes and stops. The Village has had concerns about the damage the busses are doing to the streets. Olympia agreed to keep the busses on Division Street, Kathleen Street and Main Street and was going to start this process in the fall. Olympia went ahead and changed the bus routes the day after the meeting.

Trustee N. Owen moved, seconded by Trustee Lamar to approve the purchase of the OSHA CD Rom from Fred Pryor Seminars/Career Track, not to exceed $500.00 and to be split equally between water fund and general fund.

On roll call, the vote was:

AYES: 5-Acting President Owen, Trustees Pitcher, Bridgewater, Lamar, and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

**DRAINAGE:**

Trustee Pitcher reported the following to the Board:

* Trustee Pitcher informed the Board of Trustees that the grant packet has been completed and submitted to Erica Perkins with IDECO.
* Trustee Pitcher also entered the Village in a grant program that State Farm was offering thru Facebook. State Farm will be announcing the top 200 finalists on April 9th. Trustee Pitcher believes the grant is for $30,000 and the will be giving out 25 grants.
* Mike Boitnott discussed with the Board a drainage issue on West Boundary he is aware of. The owner of the Taxidermy shop has had some concerns about the standing water on his property. He would like to see a curtain drain placed on his property to move the water a crossed the street. He would like to see the Village fix and pay for the problem.

**Water:**

Trustee Nydra Owen reported the following to the Board:

* Pittsburg Tank & Tower contacted Trustee N. Owen because they had an open appointment in the area to come and drain and inspect the water tower. At the time Mike Boitnott was not prepared for them, so they will be rescheduling for the end of April, beginning of May.
* Mike Boitnott reported that the #2 high service pump is not working properly. Mike is working on getting the pump fixed or replaced. Trustee N. Owen would like to check the insurance policy on this equipment.
* Trustee N. Owen and the Board of Trustees reviewed the plan AA annual service agreement with Corrpro, water storage tank/clarifiers cathodic protection systems.

Trustee N. Owen moved seconded by Trustee Lamar to approval the annual service agreement with Corrpro, plan AA, plus the additional cost of light bulbs.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Pitcher, Lamar, Bridgewater and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

* Trustee N. Owen and Mike Boitnott will be working on a project list for the 20 year water plan after the tower has been drained.
* Mike Boitnott has been having problems with the red water pit pumping and draining properly. Mike thinks the pump may not be functioning correctly. He is going to check the pump and then consider running a camera thru the line to find the problem if needed.

**Health, Beautification &Welfare**

Trustee Loren Lamar reported the following to the Board:

* Trustee Lamar had rescheduled the EMA presentation for tonight meeting. The EMA representative did not show up.
* Trustee Lamar met with Fire Chief Josh Deterding on EMA issues. Trustee Lamar and Chief Deterding tested the repeater, and it is properly working.
* Trustee Lamar contacted Jeff Wilcox, with Wilcox electrical. Jeff has done the work on the repeater box and the Village EMA radios. Jeff believes that the Village EMA radios were updated to narrow band. Trustee Lamar is checking into the radios. If the radios still need to be changed to narrow band Wilcox offers the service for $55.00 per radio. Trustee Lamar has found another company, Barbec that could service the radios at $115 per hour.
* Trustee Lamar has been working on the EMA resource list for the Village. Trustee Lamar still needs to contact the Township to see what resources they could provide for emergency situation is to arise.
* Trustee Lamar met with Mike Boitnott to inspect the Villages hanging Christmas decorations. All together the Village has 33 different decorations. Trustee Lamar would like to see 8 of the hanging trees with stars to be replaced. Acting President Owen would like to have Trustee Lamar plan for replacement of the decorations. Clerk Phillips let Trustee Lamar know that the companies that offer these decorations have great sales in the summer. Trustee Lamar is going to do some checking on different companies and prices.
* Trustee Lamar reported to the Board that the Olympia Pacesetters 4-H Club has asked the Village permission to use the Village property on East Boundary again this year for a community garden. They would like to start the garden on April 21st this year. The 4-H club has also have asked for permission to use Village water to maintain the garden. Trustee Lamar also said that the 4-H club is interested in planting and maintaining the Village flower pots that are placed on Main St. Discussion of the water access and flower pots are tabled till the April meeting.

Trustee Lamar moved, seconded by Trustee N. Owen to allow the Olympia Pacesetters 4-H Club to use the Village property on East Boundary for their community garden.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Bridgewater, Pitcher, Lamar and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

**COMMUNITY DEVELOPMENT:**

Trustee Bridgewater reported the following to the Board:

* Trustee Bridgewater asked Clerk Phillips to compile a list of past grant recipients.
* Acting President Owen informed the Board that he and Clerk Phillips will be meeting with Darla Watkins, a realtor, on April 9th at 9:30am. In the meeting they will be discussing relisting Olympia Estates lots. Trustee Bridgewater will be attending this meeting.
* Trustee Bridgewater still is working toward the Homeway Home Raffle. He has not given up yet, will continue to explore other options.

**POLICE:**

Police Chief Ed Petrey reported the following to the Board:

* Police Chief Ed Petrey presented the Board with a monthly status reported dated: 2/21/13-3/21/13
* Chief Petrey discussed with the Board of Trustees police equipment that need to be purchased.

Acting President Owen moved, seconded by Trustee Pitcher to allow Chief Petrey to purchase equipment needed to operate the Stanford Police Department.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Bridgewater, Lamar, Pitcher and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

* Chief Petrey has asked for permission to destroy and dispose of the old Stalker handheld radar unit, it is unusable, and has no value.

Acting President Owen moved seconded by Trustee Pitcher for Chief Petrey to destroy and dispose of the Stalker handheld radar unit.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Bridgewater, Pitcher, Lamar and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

* Chief Petrey is still working on getting the Village ID cards made. The cost of the cards may be $15.00.
* Chief Petrey would like the Village to adopt the State Smoking Laws. He has had several complaints of patrons smoking in local businesses.

Acting President Owen moved, seconded by Trustee N. Owen for the Village Attorney, McGrath Law Offices to prepare an ordinance to adopt the State Smoking Law.

On roll call, the vote was:

AYES: 3- Acting President Owen, Trustees N. Owen and Lamar.

NAYS: 1-Trustee Pitcher

ABSENT: 1-Trustee Smith

ABSTAIN: 1-Bridgewater (abstain goes with the majority)

There being 5 affirmative votes, the motion carried.

**LEGAL:**

Attorney Mark McGrath reported the following to the Board:

* 310 N. Kathleen; Attorney Pat McGrath has been in contact with Jenny at Real Time Resolutions regarding the property. Pat McGrath learned more of the relationship between Real Time Resolutions and its investor. The investor is the owner of the mortgage. The investor provides written instructions to Real Time Resolutions on how to handle offers and inquires. Real Time Resolutions does not even take our correspondence back to the investor unless it an offer that meets certain guidelines. The offer must either be 90% of the total indebtedness (which is in excess of $100,000), or it must be accompanied by a fully completed short sale packet. Attorney Pat McGrath does not believe the Village should complete the short sale packet. Attorney Pat McGrath suggested the Village wait and see what happens with the tax buyer of the property. The homeowner/investor of the property has till May 5th, 2013 to pay off all the back taxes. If they do not pay by that date, the tax buyer can take ownership of the property free and clear of all liens. The Village Board has already approved the administration search warrant for the property. The Board would like to table this matter until the May meeting.
* 212 W. Main, Acting President Owen will contact Mr. Williams again on the property.
* 407 W. Boundary: Acting President Owen has received inquiries on possibly placing a modular home at this listed property.
* 114 W. Main: Attorney McGrath discussed the property and the back taxes that maybe owed. He recommends that the Village look for grants that could help demolish the building.
* Acting President Owen would like to table Olympia Estates Sub-division discussion until new realtor is hired. But did ask the Board to come up with any ideas for realtor commission and possible homestead exemptions.
* The Board of Trustees tabled the ordinance violation fine increase until May’s meeting.

**NEW BUSINESS:**

* Trustee Pitcher is going to do some investigating on a law student to do grant work for the Village. Acting President Owen would like for Mark McGrath to help finding resources to find this student. McGrath suggested to post the opening at Western or U of I urban planning. Trustee Picher will do some checking.

Acting President Owen moved, seconded by Trustee Lamar for Trustee Pitcher to pursue a law student to work as an intern for investigating and grant writing.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Pitcher, Bridgewater, Lamar and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

* Acting President Owen suggested that Attorney McGrath contact Morton Community Bank and decline the offer to purchase or lease the bank building, and to thank them for the opportunity.

Acting President Owen moved, seconded by Trustee Bridgewater to have Attorney McGrath to decline the bank offer.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Pitcher, Bridgewater, Lamar and N. Owen.

NAYS: 0

ABSENT: 1- Trustee Smith

There being 5 affirmative votes, the motion carried.

* Acting President Owen discussed the census. Acting President Owen will be working with Clerk Phillips on census.
* Acting President Owen and the Board of Trustees discussed the construction of the new Village building. A.J. Dowiatt will be handing the bidding process. A.J Dowiatt has also been asked to survey the Village lots where the new maintenance building will be constructed.

Acting President Owen moved, seconded by Trustee Lamar to allow A.J. Dowiatt Inc. to survey the Village’s property located on east Main Street.

On roll call, the vote was:

AYES: 5-Acting President Owen, Trustees Pitcher, Bridgewater, Lamar, and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

* Acting President Owen discussed with the Board of Trustees the reply the Village received from Lisa Madigan’s office in reference of the ADA inspection that was performed at Village Hall. Board of Trustee would like to table this for further discussion.
* Clerk Phillips and Treasurer Eidenmiller have been working with the Township Board to determine the total amount still due to the Township from the Village for the storm siren. At this time we currently owe them $8000.00. There are four yearly payments left, due in January for the amount of $2000.00.

Acting President Owen moved, seconded by Trustee Pitcher to approve the payment to Allin Township in the amount of $2000.00 for the 2013 payment.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Pitcher, Lamar, Bridgewater and N. Owen.

NAYS: 0

ABSENT: 1- Trustee Smith

There being 5 affirmative votes, the motion carried.

**EXECUTIVE SESSION CALLED @ 9:57PM**

Acting President Owen moved, seconded by Trustee Lamar, to enter into Executive Session under 5 ILCS 120/2 (c) (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and requests Attorney Mark McGrath to be present.

On roll call, the vote was:

AYES: 5-Acting President Owen, Trustees Lamar, Bridgewater, Pitcher, and N. Owen.

NAYS: 0

ABSENT: 1 Trustee Smith

There being 5 affirmative votes, the motion carried. The Board entered into Executive Session.

**ROLL CALL @10:27PM**

The Board returned from Executive Session.

Roll Call:

PRESENT: 5-Acting President Owen, Trustees Loren Lamar, Jim Bridgewater, Jeremiah Pitcher and Nydra Owen.

ABSENT: 1-Trustee Homer Smith

ALSO PRESENT: Attorney Mark McGrath

Acting President Owen moved, seconded by Trustee Bridgewater to approve an .50 an hour raise for the following employees: Water Operator Brad Bode, Clerk/Collector Megan Phillips, Police Chief Ed Petrey, Officer Greg Heiken, and Officer Randy Wilson effective May 1st, 2013.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Bridgewater, Lamar, Pitcher, and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

Acting President Owen moved, seconded by Trustee Pitcher to approve a $25.00 a month pay increase for Treasurer Scott Eidenmiller, effective May 1st, 2013.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Bridgewater, Lamar, Pitcher, and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

Acting President Owen moved, seconded by Trustee Lamar to approve Street Superintendent Mike Boitnott 3% annual raise effective March 31st, 2013; and return to his contact a one-time bonus of $2,500.00 for receiving his water operator’s license; and return to his contact the $2.00 an hour pay increase if he receives his water operator’s license.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Bridgewater, Lamar, Pitcher, and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

Acting President Owen moved, seconded by Trustee Bridgewater to included one floating holiday for Clerk Phillips and to change mileage in include all Village business.

On roll call, the vote was:

AYES: 5- Acting President Owen, Trustees Bridgewater, Lamar, Pitcher, and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Smith

There being 5 affirmative votes, the motion carried.

There being no further business to discuss, Acting President Owen moved, seconded by Trustee Lamar, to adjourn @10:37PM.

All in favor, AYE.

Prepared by:

Megan Phillips, Clerk/Collector