**VILLAGE OF STANFORD**

**206 W Main St**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Thursday April 15th, 2021*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the Acting President and Board of Trustees for the Village of Stanford held via ZOOM.us due to the Covid-19 pandemic the Village of Stanford Acting President has determined that an in-person meeting is not practical or prudent. Meeting to start at 7:00pm.

# ROLL CALL:

Present: 4 – Acting President Brandon Ciasnocha (in office), Trustee Lisa Adams (in office), Sarah Hughes (in office), and Normadee Miller. (Trustee Miller joined by speaker phone on village phone.)

Absent: 1-Trustee Jessica Anderson

Also Present: Attorney Mark McGrath (via zoom), Chief of Police, Dustin Carter (in office), Sergeant Dillon Hodges (in office), Treasurer Faith Ten Haken (via zoom), Dennis Adams (via zoom), Jack and Angie Anderson- The Town Well (in office), Eric Geurts- Allin Township Fire Department (in office), Bob Burns (in office), Bernard Potts (in office), Chris Shook (in office), Joe Gaither (in office), Zack Knight- Farnsworth (in office), Damon Blackwell (in office), Brianna Morrow (in office) Theressa Morrow (in office).

\*\*Trustee Jessica Anderson entered meeting zia zoom at 7:11pm\*\*

# APPOINTMENTS:

* Acting President Ciasnocha moved, seconded by Trustee Adams to appoint Megan Phillips/Clerk/Collector/Building Inspector, Faith Ten Haken/Treasurer, Brad Bode/Water Operator, Dustin Carter/Police, Mike Boitnott/Superintendent Public Works.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees Miller, Anderson, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

# PRESENTATIONS:

* Brianna Morrow gave a presentation on what she experienced and learned while interning for Stanford Police Department. Brianna is an Olympia Senior that has an interest in Law Enforcement. She would really like to work for the FBI in the future. Since January Brianna has been working with Sergeant Hodges and Officer Scott. She really enjoyed the internship and feels she learned a lot. She Thanked Chief Carter, Sergeant Hodges, Officer Scott, Mrs. Langley and her mother for the do the internship.

\*\*Brianna and Theressa Marrow left the meeting at 7:17pm\*\*

* Barnard Potts and Chris Shook discussing the property at 103 S. Kathleen and 103 S. Kathleen (D). They thanked Chief Carter and Acting President Ciasnocha for meeting with them on the matter. Chief Carter well documented the meeting that was held with Barnard and Chris. Barnard and Chris have been working on complying with the nuisance ordinance violation issues. Chief Carter is going to work with them on the issue. Barnard and Chris asked for the Board to consider revising the ordinance for commercial properties. They believe business and residential properties need to be held to different standards. Chief Carter Barnard until June 1st to have the front of the property in compliance with the ordinance. They have already started working on it and it is looking nice.

# PUBLIC CONCERNS:

* No public concerns.

# MINUTES:

* The trustees reviewed the regular meeting minutes from March 18th, 2021 and special meeting minutes from March 23rd, 2021.

Trustee Adams moved, seconded by Trustee Mille to approve the regular meeting minutes from March 18th, 2021 and the special meeting minutes from March 23rd, 2021.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees, Miller, Hughes, Anderson, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

# TREASURERS REPORT:

* Treasurer Faith Ten Haken reported to the board everything is going well. Faith has been in contact with another CPA office on the audit.

Trustee Hughes moved, seconded by Trustee Adams to accept the treasurers report and account balances, as presented by Treasurer Faith Ten Haken.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees, Miller, Anderson, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

# MONTHLY DISBURSAL:

* The trustees reviewed the monthly bills.

Acting President Ciasnocha moved, seconded by Trustee Adams to approve the monthly bills.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees, Miller, Anderson, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

\*\*Treasurer Ten Haken left the meeting at 8:21pm\*\*

# COMMITTEE REPORTS:

# STREETS:

Trustee Anderson reported the following to the board:

* Zack Knight with Farnsworth Group presented the 2021 Motor Fuel Tax (MFT) program. This year’s project will cost $35,000.

Trustee Hughes moved, seconded by Trustee Adams to adopt resolution 02-21, resolution for maintenance under Illinois Highway Code.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees, Miller, Anderson, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* All other agenda items are tabled.

# DRAINAGE/WATER:

Trustee Adams reported the following to the board:

* The Trustees reviewed the EPA water testing offer. The Village has always used PDC for the water testing.

Acting President Ciasnocha moved, seconded by Trustee Adams to not participate in the EPA water testing.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees Anderson, Miller, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* Eric Geurts discussed the sidewalk repairs that need competed at the Fire Station. Mike Boitnott has worked out a deal with the Labors Union to complete the repairs as a class. The Fire Department is willing to pay $1,300 for their half of the repairs. Mike Boitnott would be to do repairs all the way up to post office while that sidewalk will be opened.

Trustee Adams moved, seconded by Acting President Ciasnocha to approve the sidewalk repairs on Main Street from Fire Station to the post office, not to exceed $5,000.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees, Miller, Anderson, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* Trustee Adams mentioned that Ricky Lamberti is having drainage issues at his east Main Street property. Tabled until more information is received.
* All other drainage/water agenda items have been tabled.

# HEALTH, BEAUTIFICATION AND WELFARE:

Trustee Miller reported the following to the board:

* The Trustees reviewed the grant agreement for Helping Hands for water.

Trustee Miller moved, seconded by Trustee Adams to approve the grants for water to Helping Hands.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees Anderson, Miller, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* All agenda items have been tabled.

# COMMUNITY DEVOPELMENT:

Trustee Hughes reported the following to the board:

* All agenda items have been tabled.

# POLICE:

Chief Carter reported the following:

* Chief Carter discussed the intergovernmental agreement with Danvers for police service. This agreement will allow Danvers to respond to Stanford if we do not have an office on duty and vice versa.

Trustee Hughes moved, seconded by Trustee Adams to approve the intergovernmental agreement with Danvers on policing.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees Anderson, Miller, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* All agenda items have been tabled.

# LEGAL:

Attorney Mark McGrath reported the following the board:

* All agenda items have been tabled.

# NEW BUSINESS:

* Jack and Angie Anderson with The Town Well asking the Board for use of Main Street between Armstrong and Grant for the weekend of May 14th, 15th and 16th for a benefit and band. Chief Carter has no problems with this and believes we should support are local restaurant and bar. They are asking for the street to be closed Friday afternoon until Sunday morning when they can remove and cleanup from the event. Chief Carter has put Sergeant Hodges in charge of the logistics. Mike Boitnott will contact the county on the use of barricades.

Trustee Hughes moved, seconded by Trustee Adams to approve to closure and use of the Main Street between Armstrong and Grant for the weekend of May 14th, 15th, and 16th to The Town Well.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees Miller, Anderson, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* The Trustee discussed town wide cleanup day. They decided on Saturday, May 22nd, 2021 from 8am-2pm.

Trustee Adams moved, seconded by Trustee Miller to approve 4 dumpsters in the amount of $3,300.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees Anderson, Miller, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* The Trustees and Joe discussed his work proposal. Some of the language needs changed in the offer. Building inspector needs to be a part of the proposal and he would like to receive a bonus with the completion of receiving his water operator license and a raise as well. Joe is also asking for $25.00 an hour.

Trustee Hughes moved, seconded by Trustee Miller to adjust the language of offer to clarify appointment and reflect the obtaining of the Class B water license and adding building inspector, also approving the $25.00 an hour.

On roll call, the vote was:

AYES: 5- Acting President Ciasnocha, Trustees Anderson, Miller, Hughes, and Adams.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* The Trustees discussed Clerk Phillips annual raise.

Acting President Ciasnocha moved, seconded by Trustee Hughes to pay to be raised to $20.00 and hour at 27 hours a week and an additional 27 hours of paid vacation, for a total of 54 hours vacation hours, all holiday’s including floating holiday stays the same.

On roll call, the vote was:

AYES: 4- Acting President Ciasnocha, Trustees Miller, Hughes, and Adams.

NAYS: 0

ABSENT: 1-Trustee Anderson (lost zoom connection)

There being 4 affirmative votes the motion carried.

Acting President Ciasnocha moved, seconded by Trustee Miller to adjourn at 9:06pm.

On roll call, the vote was:

AYES: 4- Acting President Ciasnocha, Trustees Miller, Hughes, and Adams.

NAYS: 0

ABSENT: 1- Anderson

There being 4 affirmative votes the motion carried.

Recorded and prepared by Clerk, Megan Phillips.

\*\*Meeting minutes are prepared by order of the agenda, not the order of the meeting\*\*