**VILLAGE OF STANFORD**

**100 W. BOUNDARY**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*THURSDAY, August 18, 2011*

*REGULAR SCHEDULED MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Scheduled Meeting of the Acting President and Board of Trustees for the Village of Stanford, held at the Village Hall at 7:00pm.

# ROLL CALL:

Present: 4 – Acting President John Owen, Trustees Jim Bridgewater, Nydra Owen and Homer Smith.

Absent: 2 – Megan Phillips, Rowana Robles.

Also Present: Treasurer Brenda Lazoen and Attorney Mark McGrath.

**\*\*Trustee Megan Phillips arrived at 7:06pm\*\***

# APPROVAL OF MINUTES:

Acting President John Owen moved, seconded by Trustee Homer Smith, to approve the Minutes from the July 21, 2011 Regular Scheduled Meeting.

All in Favor. AYE

Acting President John Owen moved, seconded by Trustee Nydra Owen, to approve the Executive Session Minutes from April 21, 2011.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# SEMI-ANNUAL REVIEW OF EXECUTIVE SESSION MINUTES:

Trustee Nydra Owen moved, seconded by Trustee Phillips, to release the following Minutes: February 19, 2009 and March 19, 2009 and all other Executive Session Minutes are to remain closed.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# POLICE REPORT:

Chief Gleason was absent. No report at this time.

# INTERNAL AUDITOR’S REPORT:

Trustee Robles was absent. No report at this time.

# TREASURER’S REPORT:

Trustee Nydra Owen moved, seconded by Trustee Phillips, to approve the Treasurer’s Report as presented.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# FINANCIAL REPORT:

Acting President John Owen moved, seconded by Trustee Nydra Owen, to approve the Financial Report as presented.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# MONTHLY DISBURSAL:

Acting President John Owen moved, seconded by Trustee Phillips, to approve the bills and authorize the Treasurer to pay them.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# PUBLIC CONCERNS:

## Four-wheeler complaint:

Beth Wonders of 214 S. Armstrong, spoke of an incident involving 2 four wheelers that woke them up in the middle of the night one weekend. Wonders stated the people then proceed to yell at her husband. Wonders called METCOM and a County Deputy responded after an hour and a half. Wonders also stated that four wheelers are commonly seen during the day time/weekend hours riding on the roads. Wonders would like to see more Police patrol presence especially in the evenings.

## Police Concerns:

Ida Jane Clark of 424 N. Kathleen, spoke of burglaries to vehicle and loud traffic coming and going down Kathleen. Clark said she doesn’t feel that calling METCOM is very successful.

Acting President John Owen recognizes that both of the above complaints are important and he will try and speak with the Chief of Police about them. Acting President John Owen also stated that he encourages the residents to call METCOM with any complaint they may have so the Police are aware of the problem. METCOM is the dispatch center and is where all calls for service need to go through.

## Sidewalk issue:

Kevin Wonders of 214 S. Armstrong, requests help from the Street Department to help lift the sidewalk where repairs were made to his water line. The sidewalk has been settling and he is unable to lift it on his own.

## Zoning Request:

Jason Ditzler stated he is interested in purchasing the church building located on S. Division to make his family home. He would like for the board to consider re-zoning the property for this to happen. Ditzler was advised that Clerk Streenz will send him an zoning application.

## Easement Agreement:

Ida Jane Clark voiced a concern about vehicles continuously parked on Village property where there is an Easement Agreement in place on E. Boundary. Acting President John Owen stated he would look into the situation.

# COMMITTEE REPORTS:

## Streets:

Trustee Smith reported the following to the Board:

* Smith spoke with George at the Laborer’s and he stated they were not doing any cement work at this time.
* Smith advised the Board he will check with other Villages about labor rates for billing for when Village property is damaged.
* Smith will check with Street Superintendant Boitnott about the CAT Maintenance/Service Agreement, this matter will be on the September agenda.

## Drainage:

Trustee Phillips reported the following to the Board:

* Repairs have been made to the sidewalk at 202 S. Armstrong to help with the drainage.
* Phillips stated she will get with Public Works Director Boitnott to have him show her additional projects.
* Will check on Chestnut project and report at the September meeting.
* Acting President John Owen advised Trustee Phillips of a possible culvert/ditch issue at 100 N. Division. Owen and Phillips will speak with Public Works Director Boitnott about this situation.

## Water:

Trustee Nydra Owen reported the following to the Board:

* Presented the Board with a quote for a generator for well #4 from John Penn. For gas/propane on slab (no shed necessary) estimate of $14,600.00. To run proper wiring from the water treatment plant on W. Boundary to well #4 on W. Main would be a rough estimate of $20,000.00. Attorney McGrath advised that anything over $20,000.00 would have to go out for bid unless 2/3 of the Board waive the bid requirements. McGrath also stated that Deer Creek gets a lot of their equipment from the Federal Government Surplus. If put out for bid, the Village will need specs of the project.

## Health/Beautification/Welfare:

Trustee Robles was absent. No report at this time.

## Community Development:

Trustee Bridgewater reported the following to the Board:

* Spoke with EMA Director Kyle Batterton and Assistant Director Mike Cook about the following issues: purchase of another handheld radio, repeater interference issue, inventory and radio to be returned by former EMA member. Acting President John Owen request Clerk Streenz to send a letter to EMA Director Batterton requesting his presence at the September meeting.
* Trustee Bridgewater moved, seconded by Trustee Nydra Owen, to approve the payment of a bill by E-Communications in the amount of $535.48 for instillation of radios/equipment into EMA vehicles.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

## Police:

Chief Gleason was absent. No report at this time.

## Legal:

Attorney Mark McGrath spoke to the Board about the following:

* The Board reviewed the photos of the property located at 310 N. Kathleen. The Board felt this was an emergency situation because of the poor condition of the property and the children living in the area. The broken windows, open hole in the backyard and children living next door makes this property an attractive nuisance, attracting children to a dangerous situation or injury.
* Acting President John Owen moved, seconded by Trustee Bridgewater, to authorize Attorney McGrath to proceed with a dangerous/unsafe building and take any legal action necessary for the property located at 310 N. Kathleen.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

Acting President John Owen moved, seconded by Trustee Phillips, to require Building Inspector Michael Boitnott to secure the property located at 310 N. Kathleen to prevent health/public safety issues and to require the Stanford Police to be present at the time the property is secured and to take photos of the before and after of the property and make a report on the dangerous/unsafe property.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

* Acting President John Owen moved, seconded by Trustee Phillips, to authorize Clerk Streenz to prepare a letter to the owner of 114 W. Main stating that the Village will not furnish water service to the property until all septic and other past McLean County Health Department issues are in compliance.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

* Attorney McGrath reported that the Zoning Board member terms are 5 year terms and not the 7 year terms as previously thought. It was the consensus of the Board to have Clerk Streenz have the list prepared for the September meeting and to give a copy to Attorney McGrath.

# NEW BUSINESS:

## 212 W. Main Zoning Request:

It was the consensus of the Board to authorize Acting President John Owen to speak with the owner of 212 W. Main about a zoning request to allow residential dwelling in the business district. Also, the board requested Clerk Streenz to request a copy of the Village of Danvers ordinance about residential dwelling in the business district.

## Possible sale of surplus farm ground:

Acting President John Owen reported that he has met with Steve Myers of the Farnsworth Group. Myers advised that the Village would only need the south 15 acres of the farm ground for the future site of a lagoon/sewer system and no homes could be built within ¼ mile of the lagoon. This would leave 40 acres between the future lagoon site and the Olympia Estates subdivision that could potentially be sold. Attorney McGrath advised the Board that there will still need to be an utility easement across the 40 acres.

Acting President John Owen moved, seconded by Trustee Bridgewater, to authorize an appraisal by First Farm Credit for the 40 “middle” acres proposed to sell not to exceed $1,000.00.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

## Census:

It was the consensus of the Board to continue to allow Acting President John Owen and Clerk Streenz to work on the Census Protest.

## Realtor listings for Olympia Estates Subdivision:

It was the consensus of the Board to table this matter until the September 15, 2011 meeting.

## IMLRA Renewal Package:

Acting President John Owen reported that the IMLRA renewal package has been sent in and the Village is waiting to hear back from them.

## Possible home raffle:

It was the consensus of the Board to table this matter until further information can be obtained from Morton Community Bank by Attorney McGrath and Acting President John Owen.

## Committees:

Acting President John Owen reported that he would still like to meet with members from the Village of Deer Creek to review how their committees are set up. Acting President likes the idea of having Committees meet on their own before the Regular Monthly Meeting.

# EXECUTIVE SESSION CALLED @ 9:05PM:

Acting President John Owen moved, seconded by Trustee Nydra Owen, to go in to Executive Session pursuant to the exemption contained in 5 ILCS 120/2(c)(8) to discuss security procedures of the Village and to allow Attorney McGrath to be present.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# ROLL CALL @ 9:28pm:

Present: 5 – Acting President John Owen, Trustees Jim Bridgewater, Nydra Owen, Megan Phillips and Homer Smith.

Absent: 1 – Trustee Rowana Robles.

Also Present: Attorney Mark McGrath.

# NEW BUSINESS (CONTINUED):

## Motion to call Police Committee Meeting:

Acting President John Owen moved, seconded by Trustee Bridgewater, to authorize Trustee Robles and Acting President John Owen to request a Police Committee meeting with the members of the Village of Danvers to discuss Police policies, and to authorize Trustee Bridgewater to attend meeting if Trustee Robles in unable to.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# MOTION TO ADJOURN AT 9:32pm:

There being no further business to discuss, Acting President John Owen moved, seconded by Trustee Bridgewater, to adjourn.

All in favor. AYE.

Prepared by:

Kara M. Streenz

Village Clerk/Collector