**VILLAGE OF STANFORD**

**206 W Main St**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Thursday August 19th, 2021*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the President and Board of Trustees for the Village of Stanford. Meeting to start at 7:00pm.

# ROLL CALL:

Present: 5 –Trustees Jessica Anderson, Sarah Hughes, Lisa Adams, Chris Shook and Normadee Miller.

Absent: President Brandon Ciasnocha

Also Present: Attorney Mark McGrath, Treasurer Faith Ten Haken, Jared Litwiller, David Glenn, Curt Alexander, Nicole Higgs, Jake Terry, Joe Gaither, Rob Williamson, Barney Potts, Brian Medeiros and Brenda Lazoen.

# APPOINTMENTS:

Trustee Miller moved, seconded by Trustee Anderson appoint Trustee Lisa Adams as President Pro-tem for the meeting due to the absence of President Ciasnocha.

 On roll call, the vote was:

AYES: 5- 5 Trustees Adams, Shook, Miller, Hughes, and Anderson.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

# PRESENTATIONS:

None

# PUBLIC CONCERNS:

Brian Medeiros presented the board with a letter concerning Mike Boitnott and Brian’s concerns with Mike being hired as a consultant for the village.

# MINUTES:

* The trustees reviewed the regular meeting minutes from July 22nd, 2021, and special meeting minutes from August 5th, 2021.

Trustee Adams moved, seconded by Trustee Anderson to approve the regular meeting minutes from July 22nd, 2021, and special meeting minutes from August 5th, 2021.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Hughes, Anderson, Adams and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

#  TREASURERS REPORT:

* Treasurer Faith Ten Haken reported that all the information was taken to the auditor on July 13th.Treasurer Ten Haken is still checking into a quote from another auditing firm. Treasurer Ten Haken still cautions spending and has concerns about the matching funds for the sewer project and does not feel its financially possible currently. Clerk Phillips reported that the village will be receiving another Cures program deposit around $82,000.

Trustee Hughes moved, seconded by Trustee Adams to accept the treasurers report and account balances.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Anderson, Hughes, and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

#  MONTHLY DISBURSAL:

* The trustees reviewed the monthly bills.

Trustee Hughes moved, seconded by Trustee Adams to approve the monthly bills.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Anderson, Hughes, and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

# COMMITTEE REPORTS:

# STREETS:

 Trustee Anderson reported the following to the board:

* Trustee Anderson reported that Joe Gaither received a quote from Birkey’s Tree Remove for the tree trimming, removal, and stump grinding. The quote is for 11 trees to be removed and 3 to be trimmed in the account of $13,500.

Trustee Adams moved, seconded by Trustee Anderson to approve the quote from Birkey’s, not to exceed $15,000.

Trustee Hughes moved, seconded by Trustee Adams to approve the monthly bills.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Anderson, Hughes, and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* Joe Gaither received a quote for two more heaters for the east end of the maintenance building that currently has no heat. The quote is for $7,500 installed at prevailing wage rates.

Trustee Shook moved, seconded by Trustee Anderson to approve the quote from Josh Phillips for the installation of heaters at the maintenance building not to exceed $7,500.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Anderson, Hughes, and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* Joe Gaither reported that the MFT work has been completed and came in under budget.
* Joe Gaither discussed Village Halls driveway. He has already put 500lbs of cold patch in one of the potholes. Joe would like to purchase a few pallets of cold patch to complete the drive. After that, Joe would like to have the driveway sealed.

Trustee Adams moved, seconded by Trustee Miller to approve Joe to spend up to $1,500 on the driveway repairs.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Anderson, Hughes, and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* All other agenda items have been tabled.

# DRAINAGE/WATER:

Trustee Adams reported the following to the board:

* Red water pit repairs were tabled at this time.
* Joe Gaither has spoke with Andy Bridgewater and Michael Neil on possibly helping with the water plant. Joe would like for at least the Fire Chief and Captain have an understanding of the water plant and would like to hold a training for the Fire Department at the water plant. Water Operator Brad Bode is willing to assist in the training.
* Trustee Adams reported that she has spoken with Brad on some repairs that need done at the water plant. She should have more information at the next meeting.
* Trustee Adams has more information from Farnsworth on the sewer project. More grants maybe available for the project.
* Rob Williamson discussed the Peek/Westhoff water line letter request. Peek’s water line runs a crossed the Westhoff property. For Westhoff’ s to sell their home a new septic is required. The water line to Peek’s house will need to be sleeved due to it running close to the septic. Rob has asked the village for an official letter stating that the septic work can proceed, and the water line can be within 5 feet of the septic system as long as the line is properly sleeved to prevent any contamination.

Trustee Adams moved, seconded by Trustee Hughes to authorize the letter regarding the Peek/Westhoff waterline and septic installation. The village holds no financial responsibility for the work.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Anderson, Hughes, and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

# HEALTH, BEAUTIFICATION AND WELFARE:

Trustee Miller reported the following to the board:

* Trustee Miller discussed some nuisance properties that needs addressed.
* All agenda items have been tabled.

# COMMUNITY DEVOPELMENT:

Trustee Hughes reported the following to the board:

* 407 W. Boundary has been tabled at this time.
* Joe Gaither discussed the Village Branding and brought an example from Hopedale. Joe will work with Trustee Hughes on the project.

\*\*\*\*Trustee Anderson left the meeting at 8:46pm\*\*\*\*

# POLICE:

Trustee Hughes reported the following in Chief Carters absence:

* Trustee Hughes reported that the Bike Rodeo is this weekend and Chief Carter is excited for the event.
* Trustee Hughes reported that Chief Carter has hired another officer.
* Trustee Hughes reported that Chief Carter would like to implement a Neighborhood Watch program. Will have more information at the next meeting.
* Chief Carter is getting quotes for squad car wraps. The current decals are starting to peel off.
* The Trustee reviewed the police department structure changes document provided by Chief Carter. This has been tabled until the next meeting.
* All agenda items have been tabled.

# LEGAL:

 Attorney Mark McGrath reported the following the board:

* All agenda items have been tabled.

# NEW BUSINESS:

* Fire department grant has been tabled at this time.
* Attorney McGrath presented the board with a few other local community’s ordinances on chickens for review. Ordinance changes have been tabled until more research can be done on the matter.
* The board discussed the consulting rates for Michael Boitnott after the letter was received from Brian Medeiros on the matter.

Trustee Adams moved, seconded by Trustee Shook to table consulting services with Mike Boitnott until President Ciasnocha is present.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Anderson, Hughes, and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* David Glenn informed the board that he will be retiring and would like for Curt Alexander to take on the 15 acres the village currently cash rents to Glenn Bros. Glenn Bros lease was to expire March of 2022. The cash rent will still be paid at Mclean County standards. Trustee Hughes will work with them on the lease. The lease with Glenn Bros was a 10-year lease.

Trustee Adams moved, seconded by Trustee Hughes to enter a lease with Curt Alexander for the 15 acres of village farmland starting March 1st, 2022, at Mclean County cash rent average price.

 On roll call, the vote was:

AYES: 5- Trustees, Miller, Anderson, Hughes, and Shook.

NAYS: 0

ABSENT: 0

There being 5 affirmative votes the motion carried.

* Ken Garrison has asked the village for permission to metal detect on village property. Anything found will be returned the to the village.

Trustee Hughes moved, seconded by Trustee Adams to authorize Ken Garrison to metal detect on village property.

 On roll call, the vote was:

AYES: 4- Trustees, Miller, Hughes, and Shook.

NAYS: 0

ABSENT: 1-Trustee Anderson

There being 4 affirmative votes the motion carried.

* The board discussed the village hall survey. The board decided that it was important to know where the property lines are.

Trustee Adams moved, seconded by Trustee Miller to approve the village hall survey not to exceed $3,500, with a plat and GPS coordinates.

 On roll call, the vote was:

AYES: 4- Trustees, Miller, Hughes, and Shook.

NAYS: 0

ABSENT: 1- Trustee Anderson

There being 4 affirmative votes the motion carried.

# ADJOURNEMENT:

Trustee Adams moved, seconded by Trustee Miller to adjourn at 9:50pm

 On roll call, the vote was:

AYES: 4- Trustees, Miller, Adams, Hughes, and Shook.

NAYS: 0

ABSENT: 1- Trustee Anderson

There being 4 affirmative votes the motion carried.

Recorded by Clerk Megan Phillips and prepared by Clerk, Megan Phillips.

\*\*Meeting minutes are prepared by order of the agenda, not the order of the meeting\*\*