**VILLAGE OF STANFORD**

**100 W. BOUNDARY**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*THURSDAY, October 20, 2011*

*REGULAR SCHEDULED MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Scheduled Meeting of the Acting President and Board of Trustees for the Village of Stanford, held at the Village Hall at 7:00pm.

# ROLL CALL:

Present: 5 – Acting President John Owen, Trustees Jim Bridgewater, Nydra Owen, Megan Phillips and Homer Smith.

Absent: 1 – Rowana Robles.

Also Present: Treasurer Brenda Lazoen, Chief Gleason and Attorney Mark McGrath.

# APPROVAL OF MINUTES:

Trustee Nydra Owen moved, seconded by Trustee Phillips, to approve the Minutes from the September 15, 2011 Regular Scheduled Meeting.

All in Favor. AYE

Acting President John Owen moved, seconded by Trustee Nydra Owen, to approve the Special Meeting Minutes from September 27, 2011 as amended.

All in Favor. AYE

# POLICE REPORT:

* Chief Gleason reported for the Police Department.
* Chief Gleason reported that the Police report will be late due to being off of work for class and health issues.
* Chief Gleason reported that Jon Hoffman has been hired as a part-time officer.
* Chief Gleason requested all Board members to pick a 2 or 4 hour shift to ride along with the Police Department during the month of November.
* Chief Gleason advised the Board that the Stanford squad will need new tires before winter and that Lt. Landers at the Sheriff’s Department should have all the information for the purchase of fleet tires from the state bid.
* Clerk to check with Danvers on the correct date of the next Police Committee meeting.
* Chief Gleason advised the Board that a fire hydrant was turned on in the middle of the night on N. Division. A police report was taken but there is no suspect information at this time. The Board requested Clerk Streenz to notify Minier and the Mayor’s Association of the incident.

# INTERNAL AUDITOR’S REPORT:

Trustee Robles is absent. No report at this time.

Auditor John Grimes advised the Board of his recommendation for the duties of Internal Auditor and suggested the committee to meet and come up with proper procedures for employees and the Internal Auditor.

# TREASURER’S REPORT:

It was the consensus of the Board to request the Clerk to prepare a list of approved expenditures from the previous Board meeting and give to the Treasurer for her reports.

Trustee Nydra Owen moved, seconded by Trustee Phillips, to approve the Treasurer’s Report as presented.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# FINANCIAL REPORT:

Trustee Nydra Owen moved, seconded by Trustee Phillips, to approve the Financial Report as presented.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# MONTHLY DISBURSAL:

Treasurer Lazoen advised the Board that she has not heard back from the contact person at Commerce Bank about the bond paperwork she has received information on. Auditor Grimes reported that the bonds held by Commerce Bank were to help pay for the water loan. The bonds and income of the bonds off set the loan payments.

Trustee Nydra Owen moved, seconded by Trustee Smith, to approve the Monthly Disbursal and authorize the Treasurer to pay the bills.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# ANNUAL TREASURER’S REPORT:

Trustee Nydra Owen moved, seconded by Trustee Bridgewater, to approve the Annual Treasurer’s Report as presented and authorize the publication of the report.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# APPOINTMENTS:

Acting President John Owen recommends the appointment of Joe Gaither and Jake Knobloch to the Zoning Board for a term ending May 1, 2016.

Trustee Nydra Owen moved, seconded by Trustee Phillips, to accept Acting President John Owen’s recommendation for appointment of Joe Gaither and Jake Knobloch to the Zoning Board for a term ending May 1, 2016.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# ANNUAL AUDITOR’S REPORT:

Acting President John Owen moved, seconded by Trustee Phillips, to approve the Annual Auditor’s Report as presented.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# PUBLIC CONCERNS:

There were no public concerns.

# EXECUTIVE SESSION CALLED @ 8:16PM:

Acting President John Owen moved, seconded by Trustee Bridgewater, to go into Executive Session to discuss a matter described under Section 2(c) of the Open Meetings Act Citation 5 ILCS 120/2(c)(6) setting of a price for sale or lease of property owned by the public body and request Attorney McGrath to be present.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# XIII: ROLL CALL @ 8:41PM:

PRESENT: 5 – Acting President John Owen, Trustees Jim Bridgewater, Nydra Owen, Megan Phillips and Homer Smith.

ABSENT: 0

ALSO PRESENT: Attorney Mark McGrath.

# XIV: APPROVAL TO NEGOTIATE THE PURCHASE OF FARMGROUND:

The Board discussed the sale of 40 plus acres of farm ground to Glenn Brothers who hold the right of first refusal and the proposal price they submitted to the Board. Attorney McGrath explained that any sale would require a resolution.

Trustee Nydra Owen moved, seconded by Trustee Bridgewater, to authorize Acting President John Owen to further negotiate with Glenn Brothers for the possible sale of the land.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

# XV: COMMITTEE REPORTS:

## Streets:

Trustee Smith reported the following to the Board:

* Check with the Treasurer to see if the Midstate Asphalt bill has been paid for the MFT work they were hired for this summer. They are finished with all roadwork.
* An unpaid bill for gravel from Greg Smith, 201 N. Blackstone.
* Schedule a committee meeting with Street Supervisor Mike Boitnott, to set a prevailing wage price list and discuss going on private property.
* Review of tree cutting list. Trustee Smith reported that there was nothing new but possibly if there was severe weather.
* Sidewalk to be fixed in front of 402 W. Main from when a tree broke the sidewalk when it was getting cut down.

## Drainage:

Trustee Phillips reported the following to the Board:

* The removal of corn silt in the downtown area.
* Culvert cleaning.

## Water:

Trustee Nydra Owen reported the following to the Board:

* Reviewed the quotes submitted for the refurbishment of the tonka system at the water plant. Trustee Nydra Owen advised the Board that calls have been placed to GA Rich for a quote but one was not submitted. All Service Corporation submitted a quote for $11,627.00. Tonka Equipment Company submitted a quote for $13,000 plus any additional parts needed which they carry on hand and they are the ones who put the system in and come highly recommended.

Trustee Nydra Owen moved, seconded by Trustee Phillips, to accept Tonka Equipment Company’s quote for $13,517.00 plus any additional expense authorized by the water chair or Acting President because Tonka is the existing company that installed and has serviced the system and has the most experience with the system.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

## Health/Beautification/Welfare:

Trustee Robles absent. No report at this time.

* Acting President John Owen proclaimed Trick or Treat hours for the Village to be Monday, October 31st from 5:00 – 8:00pm.

## Community Development:

Trustee Bridgewater reported the following to the Board:

* Hold/attend the next EMA meeting with Chief Gleason.
* Further look for inventory binder and procedure book.
* Prepare a winter disaster plan with EMA.
* Welcome packet for new residents.

## Police:

Acting President John Owen reported the following to the Board:

* Acting President John Owen moved, seconded by Trustee Phillips, to approve the purchase of tires for the Stanford squad not to exceed $1,000.00 at the state bid price.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

## Legal:

Attorney McGrath reported the following:

* Nuisance property owned by Nettie Strohkirch at 104 S. Division in that there are piles of construction material in yard. It was the consensus of the Board to have Clerk Streenz to send an Ordinance violation letter requesting clean up.
* 310 N. Kathleen – A Notice for Dangerous and Unsafe Building and an affidavit for service by the Police Department has been prepared by Attorney McGrath and was given to Chief Gleason for service to deed holder Michael and Katherine Toliver.
* Acting President John Owen moved, seconded by Trustee Nydra Owen, to approve a plat and survey of the farm ground south of Stringtown Road.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

* Chief Gleason to check on state regulations regarding a vehicle parked on the side of Division Street in front of Kathy Cahill’s residence at 207 S. Division.

## XVI: NEW BUSINESS:

1. Acting President John Owen moved, seconded by Trustee Bridgewater, to approve a consent agenda for the following items each month making one motion instead of several motions: Minutes, Internal Auditor’s Report, Treasurer’s Report, Financial Report and Monthly Disbursal.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

1. Acting President John Owen moved, seconded by Trustee Bridgewater, to approve Ordinance 06-11: an ordinance amending the village of stanford municipal code to provide amendments relating to zoning of district a.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

1. Acting President John Owen moved, seconded by Trustee Phillips, to approve the designation of the most southern 15 acres of farm ground south of Stringtown road as the future sewer site for the Village.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

1. Acting President and Attorney McGrath reported to the Board that they have met with Ted Schieler of Homeway Homes and feel that the home they proposed for the raffle was not affordable. It was the consensus of the Board to authorize Attorney McGrath to speak with Homeway about a home in the $150,000.00-$175,000.00 range. Attorney McGrath reported to the board that he will donate his time for this matter. It was also the consensus of the Board to move this matter under the Community Development Committee.
2. Acting President John Owen moved, seconded by Trustee Phillips, to approve Acting President John Owen and Clerk Streenz to attend the Citizen Planner Workshop on November 18th at the Government Center in Bloomington and to authorize the Treasurer to pay the registration of $20/person and to pay the Clerk her hourly wages.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips and Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

1. Trustee Nydra Owen moved, seconded by Trustee Phillips, to grant the Park District 1/3 of the cost of the Halloween Party/Weiner roast up to $150.00.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

1. Acting President John Owen moved, seconded by Trustee Bridgewater, to approve the purchase of lunch for Congressman Kensinger’s associates who will be holding traveling office hours at the Village Hall on November 30, 2011 from 11 -1 pm and to request Tweaker’s to provide the food.

On roll call the vote was:

AYES: 5 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips & Smith.

NAYS: 0

ABSENT: 1 – Trustee Robles.

There being 5 affirmative votes, the motion carried.

## XVII: MOTION TO ADJOURN @ 10:34 pm:

There being no further business to discuss, Acting President John Owen moved, seconded by Trustee Bridgewater to adjourn.

ALL IN FAVOR. AYE

Prepared by:

Kara M. Streenz

Village Clerk/Collector