**VILLAGE OF STANFORD**

**100 W. BOUNDARY**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Thursday November 15, 2012*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the Acting President and Board of Trustees for the Village of Stanford, held at the Village Hall at 7:00pm.

# ROLL CALL:

Present: 4 – Acting President John Owen, Trustees Homer Smith, Jeremiah Pitcher and Nydra Owen.

Absent: 1- Trustee Bridgewater

Also present: Attorney Mark McGrath, Chief Petrey Treasurer Scott Eidenmiller and Loren Lamar

# APPROVAL OF CONSENT AGENDA:

Trustee N. Owen moved, seconded by Trustee Smith to approve the consent agenda as amended. The Board of Trustees asked for Clerk Phillips to check into a bill the Village received from Owen Nursery.

On roll call, the vote was:

AYES: 4- Acting President John Owen, Trustees Pitcher, Smith and N. Owen.

NAYS: 0

ABSENT: 1-Trustee Bridgewater

There being 4 affirmative votes the motion carried.

# III: TREASURERS REPORT:

 Treasurer Eidenmiller reported the following to the Board of Trustees:

* Treasurer Eidenmiller reported that John Grimes, the Village’s CPA came and balanced the general checking account. The account is now balancing correctly. Mr. Grime’s found some double entries in the general checking, and corrected the problem.
* Treasurer Eidenmiller has now been able to balance all the accounts, and all the totals seem to be correct.
* Treasurer Eidenmiller reported that Clerk/Collector Phillips is doing a good job. Clerk/Collector Phillips has learned payroll, deposits and account transfers. She is doing quite well, picking up on everything.
* Treasurer Eidenmiller reported that the sewer fund will grow. Clerk/Collector Phillips will be making a once a month transfer from the water general fund to the sewer account. The water tax will still be deposit to the General Fund money market.

# APPOINTMENTS:

Loren Lamar introduces himself to the Board of Trustees.

Trustee Pitcher moved, seconded by Trustee N. Owen to accept the nomination of Loren Lamar as Village Trustee.

On the roll call the vote was:

AYES: 4-Acting President John Owen, Trustees Pitcher, Smith, and N. Owen.

NAYS: 0

ABSENT: 1- Trustee Bridgewater

There being 4 affirmative votes, the motion carried.

Clerk Phillips swore in Loren Lamar as Trustee on the Village Board.

# COMMITTEE REPORTS:

**STREETS:**

Trustee Smith reported the following to the Board:

* Trustee Smith reported the Mike Boitnott asked to purchase one load of white rock.
* Mike Boitnott has almost completed the policies and procedures; he should have it completed by December’s meeting.
* Trustee Smith and Mike Boitnott are compiling a list of safety equipment by priority of importance.
* Trustee Smith hasn’t got any more information on the street weight limits. Trustee Smith will be working with Acting President Owen to find some more information on this.

 **DRAINAGE:**

 Trustee Pitcher reported the following to the Board:

* Trustee Pitcher has started on the application for the $30,000 grant will be working with Clerk Phillips to complete the application.
* Fransworth let the Village know that there is a $25,000 state grant pre-approved not funded with a tracking number. Trustee Pitcher is further looking into this grant.
* Trustee Pitcher also reported that there may another state grant for $55,000 pre-approved not funded. Trustee Pitcher is not sure if this is the $30,000 and the $25,000 combined, he will be checking with Erica Perkins with IDCEO to clarify this grant.
* Trustee Pitcher has no drainage issues to report at this time.

 **Water:**

Trustee Nydra Owen reported the following to the Board:

* Pittsburg Internal Tank cleaners returned a call to Trustee Nydra Owen. Trustee N. Owen was not home, and is continuing to make contact with them.
* Trustee N. Owen and the Board of Trustees discussed the possibility of a calibration of the water meters. This item is to be placed on next month’s agenda.
* Trustee N. Owen is also concerned about the top half of the Tonka system in that it needs to be opened and inspected.

 **Health, Beautification &Welfare**

 Acting President John Owen reported the following to the Board:

Acting President John Owen appointed Loren Lamar to Health, Welfare, and Beautification committee seat.

 **COMMUNITY DEVELOPMENT:**

 Trustee Bridgewater was absent.

 **POLICE:**

 Acting President John Owen and Police Chief Ed Petrey reported the following to the Board:

* Police Chief Ed Petrey presented the Board with a monthly status reported dated: 10/18/12- 11/15/12
* Police Chief Ed Petrey reported that Officer Heiken is currently started his 40 hours of online law update class, which is required by the Illinois Law Enforcement Training and Standards Board. Chief Petrey is also going to participate in the online class as well.

 **LEGAL:**

Attorney Mark McGrath reported the following to the Board:

* Attorney McGrath is waiting for the Police report from the property located at 114 W. Main Street. Trustee Pitcher is going to check in to availability of grants to remove unsafe buildings. Attorney McGrath suggested to possibly hiring a legal student or college student to help the Village find grants. Attorney McGrath is also going to check of the status of the property taxes for the property located at 114 W. Main.
* Attorney McGrath received a call from Real-time Resolutions, the property managers for the property located at 310 N. Kathleen Street. Real-time was wondering if the Village still had a couple interested in purchasing the property. Clerk Phillips will call the couple to see if they still had any interest in the property. Acting President John Owen had contacted relator Darla Watkins to do the market analyses for the property at 310 N. Kathleen.
* The property located at 212 W. Main Street (Williams) needs to start being ticketed. Chief Petrey has been asked to inspect the property before the next Board meeting.
* The property located at 118 E. Boundary (Green) needs to be added to the agenda. Acting President John Owen and Chief Petrey will check into the property.
* The changes to the Olympia Estates Protective Covenants to be table until the next regular Board meeting.
* Attorney McGrath presented the Board with a Supplemental Appropriation Ordinance, to correct a $50.00 typographical error. Attorney McGrath also presented the Board with the Tax Levy Ordinance that increased the levy by 5%.

Acting President John Owen moved, seconded by Trustee Pitcher to adopt the Supplemental Appropriation Ordinance 07-12.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Pitcher, Smith, N. Owen and Lamar.

NAYS: 0

ABSENT: 1- Trustee Bridgewater

There being 5 affirmative votes, the motion carried.

Acting President John Owen moved, seconded by Trustee Pitcher to adopt Tax Levy Ordinance 08-12.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Pitcher, N. Owen, Smith and Lamar.

NAYS: 0

ABSENT: 1- Trustee Bridgewater

There being 5 affirmative votes, the motion carried.

**NEW BUSINESS:**

* Acting President John Owen and Clerk Phillips still need to work on the census.
* The Board of Trustees was presented with quotes from Josh Phillips to remove and replace the heaters in the water plant office and the maintenance building. Prices quoted were $1,445.00 for the maintenance building and $1,300.00 for the water plant office.

Acting President John Owen moved, seconded by Trustee Smith to approve the quotes and have the heaters replaced at the maintenance building and in the water plant office not to exceed the quoted prices.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Smith, Pitcher, N. Owen and Lamar.

NAYS: 0

ABSENT: 1- Trustee Bridgewater

There being 5 affirmative votes, the motion carried.

Acting President John Owen moved, seconded by Trustee Pitcher to adopt the 2013 Animal Control Intergovernmental Agreement.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Pitcher, Smith, N. Owen and Lamar.

NAYS: 0

ABSENT: 1- Trustee Pitcher

There being 5 affirmative votes, the motion carried.

Trustee N. Owen moved, seconded by Trustee Pitcher to approve payment option #2 for two payments, the 1st payment in the amount of $12,443.85 to Illinois Municipal League for insurance.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Smith, N. Owen, Pitcher and Lamar.

NAYS: 0

ABSENT: 1- Trustee Bridgewater

There being 5 affirmative votes, the motion carried.

* Acting President John Owen and the Board of Trustees discussed the different options the bank presented the Village with on a lease or purchase of the bank building. They offered a lease of $550.00 per month to the Village, or a purchase price of $200,000.00 plus interest. Acting President John Owen and Attorney Mark McGrath are going to work with the bank.

Acting President John Owen moved, seconded by Trustee Pitcher to authorize Acting President John Owen and Attorney McGrath to contact bank in regards to purchase or lease of bank building.

On roll call the vote was:

AYES: 5- Acting President John Owen, Trustees Pitcher, N. Owen, Smith and Lamar.

NAYS: 0

ABSENT: 1- Trustee Bridgewater

There being 5 affirmative votes, the motion carried.

There being no further business to discuss, Acting President John Owen moved, seconded by Trustee Pitcher, to adjourn @9:25pm.

All in favor, AYE.

Prepared by:

 Megan Phillips, Clerk/Collector