**VILLAGE OF STANFORD**

**100 W. BOUNDARY**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*THURSDAY, November 17, 2011*

*REGULAR SCHEDULED MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Scheduled Meeting of the Acting President and Board of Trustees for the Village of Stanford, held at the Village Hall at 7:00pm.

# ROLL CALL:

Present: 6 – Acting President John Owen, Trustees Jim Bridgewater, Nydra Owen, Megan Phillips, Rowana Robles and Homer Smith.

Absent: 0.

Also Present: Chief Gleason and Attorney Mark McGrath.

# APPROVAL OF CONSENT AGENDA:

It was the consensus of the Board to have Clerk Streenz and Treasurer Lazoen check into the NSF fees from the bank.

Acting President John Owen moved, seconded by Trustee Robles, to approve the consent agenda as presented.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

# PRESENTATIONS:

* Mary Cherry, Kris Kringle Committee, requested from the Board a grant for Kris Kringle to help pay for items to be purchased for needy families within the community.

Trustee Robles moved, seconded by Trustee Nydra Owen, to approve a $600.00 grant for Kris Kringle to purchase items for needy families within the community.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles & Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

# PUBLIC CONCERNS:

* Mary Cherry, of 500 W. Carter, had a question concerning the ordinances on nuisance properties and how certain properties get violation letters and others do not. Cherry also requested copies of such ordinances. Attorney McGrath advised Cherry that she should come into the Village Hall during normal business hours and the Clerk could make her copies of the ordinances that she requests under the Freedom of Information Act (FOIA).
* Ida Jane Clark, of 424 N. Kathleen, voiced concerns on the following topics:

vacant houses within the Village (although Clark did state that the number has improved) and drug trafficking within the Village. Acting President John Owen remarked that he agrees with the vacant house concern and wishes he knew how to fix the problem. Attorney McGrath advised Clark on the possible drug trafficking concern that the Police have to have grounds to watch people and does not encourage to the board to try and obtain the proof. McGrath advised Clark to go to the Police with any concerns.

* Trustee Robles voiced concerns about the town not being properly notified of the previous boil order. Robles gave suggestions of additional places the Village may use to notify the public. Trustee Nydra Owen stated that notice was given through radio, signs at the Post Office, Bank, Coffee Shop, Village Hall & the Clerk had called and left a message to have the notice posted on the billboard at the entrance to the Village but was never called back. Trustee Nydra Owen advised that the first water sample has passed and the second sample should be back by 11:00am this Friday. If both samples pass, the boil order will be lifted.

# V: COMMITTEE REPORTS:

## Streets:

Trustee Smith reported the following to the Board:

* He is trying to obtain a running total of every sidewalk with in the Village. Acting President John Owen advised, he has a wheel for Smith to use.
* Midwest Asphalt bill for MFT work was paid.
* Needs to check with the Treasurer about Greg Smith’s gravel bill to see if it has been paid.

## Drainage:

Trustee Phillips reported the following to the Board:

* Culvert cleaning/normal maintenance
* Phillips will help with the 2012 DCEO grant application. It was suggested by Tony at AJ Dowiatt to use towards drainage issues.

## Water:

Trustee Nydra Owen reported the following to the Board:

* Layne Western will start in refurbishing well #3 after Thanksgiving. Layne Western has scoped and has taken photos of the well and stated they will put back in a 21’ section of pipe that was taken out years ago.
* Tonka has been here repairing the failing Tonka system. The water department was back washing 3 cells on an hourly basis before the repair. The tonka tank has been fixed, media has been replaced and the water samples have been sent out for testing. The results of the second water sample could possibly be back tomorrow.
* An unknown party has hit a portion of a pipe on well #4.There was water shooting out and is still running at this time. The water department is waiting for the parts to arrive to make the repairs.
* The Christian Church was billed for over 15,000 gallons of usage in September. There was no leaks in the building. Unknown what occurred to make the usage so high. The Church has paid the bill but as in any other high usage situation, the Collector is requesting to adjust the bill for only half the usage.

Trustee Nydra Owen moved, seconded by Trustee Phillips, to authorize the Collector to adjust the water bill for the First Christian Church for ½ of the water usage.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles & Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

## Health/Beautification/Welfare:

Trustee Robles the following to the Board:

* She will contact the Street Department about dumping the flower pots along main street and putting them in storage for the winter.

## Community Development:

Trustee Bridgewater reported the following to the Board:

* Did not get to attend the EMA meeting because he was told it was a different night.
* Spoke about how he was told EMA would like to be taken over by the Fire department. Attorney McGrath advised, this could not be done under the Village Code.
* Trustee Nydra Owen advised the board, a member of EMA called her needing to get a lock smith for the siren box. Stated that the two members with keys has lost them. Acting President John Owen was unable to reach this member when he returned the phone call.
* Acting President would like to set a EMA meeting with Trustee Bridgewater, Chief Gleason, Fire Trustees, Kyle Batterton, Mike Cook and himself.
* Chief Gleason will check with McLean County EMA for startup information.
* Trustee Bridgewater and the Clerk authorized to contact former Trustee Johnalee Alwes for some EMA procedure book information.
* Trustee Bridgewater moved, seconded by Trustee Phillips, to authorize the Treasurer to send a bill to John Adams for EMA equipment that was not returned on his resignation, including a radio.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

## Police:

Trustee Robles reported the following to the Board:

* She attended the Police Committee Meeting with the Village of Danvers Committee members. Sheriff Emery was present and expressed how pleased he is with Chief Gleason and the contract with the Village of Stanford for Police Services. Trustee Robles also stated she feels that the Police department is making a good effort in getting the coverage they need. The next Police Committee meeting will be March 20, 2012 at 6:30 at the Stanford Village Hall.
* Chief Gleason reported she has hired a part time officer.

## Legal:

Attorney McGrath reported the following:

* 310 N. Kathleen – Katherine Toliver has contacted Attorney McGrath’s office claiming that they did not have ownership of the property. McGrath advised her of the dismissal of the foreclosure lawsuit by the bank. Tolivers are willing to sign over the house to the Village. Contact still needs to be made with the Bank.

Acting President John Owen moved, seconded by Trustee Robles, to authorize Attorney McGrath and his paralegal to contact Deutsch Bank by phone about the property located at 310 N. Kathleen to obtain the release of mortgage if no response by 11-23-11.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT:0

There being 6 affirmative votes, the motion carried.

* 101 N. Division – still has piles of metal behind the building. Acting President John Owen will look into this matter.
* Acting President John Owen moved, seconded by Trustee Bridgewater, to authorize Clerk Streenz to send a accumulated junk/debris violation letter to Barney Potts and Russell Orr concerning the property located at 103 S. Kathleen.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

* 212 W. Main – Acting President John Owen will speak to owner John Williams again about the property.
* It was the consensus of the Board to request Officer Kemp to take a photos of the property located at 411 W. Pleasant where a nuisance letter was sent earlier this fall.

## VI: NEW BUSINESS:

1. Acting President John Owen moved, seconded by Trustee Phillips to approve the payment of $23,749.16 to be made in two installments to IMLRMA Insurance for annual renewal.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

1. Acting President John Owen moved, seconded by Trustee Phillips, to approve document shredding for “authority to dispose” approved boxes, not to exceed $500.00 with COPS.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

1. Trustee Nydra Owen moved, seconded by Trustee Robles, to approve Ordinance 08-11: An Ordinance of the Village of Stanford, McLean County, Illinois, authorizing the sale of personal property.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

## VII: EXECUTIVE SESSION CALLED AT 8:56PM:

Acting President John Owen Moved, seconded by Trustee Phillips, to enter into executive session for the following under Section 2(c) of the Open Meeting Act 5ILCS 120/2(c)(6): the setting of a price for sale or lease of property owned by the public body and request Attorney McGrath to stay.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

# VIII. ROLL CALL @ 9:35PM:

Present: 6 – Acting President John Owen, Trustees Jim Bridgewater, Nydra Owen, Megan Phillips, Rowana Robles and Homer Smith.

Also Present: Attorney McGrath.

Absent: 0

## IX. NEW BUSINESS:

Acting President John Owen moved, seconded by Trustee Robles, to authorize Acting President John Owen and Trustee Phillips to further negotiate the sale of the farm land with Glenn Brothers.

On roll call the vote was:

AYES: 6 – Acting President John Owen, Trustees Bridgewater, Nydra Owen, Phillips, Robles and Smith.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes, the motion carried.

# X. MOTION TO ADJOURN AT 9:45PM:

There being no further business to discuss, Trustee Robles moved, seconded by Trustee Phillips, to adjourn.

 ALL IN FAVOR. AYE.

Prepared by:

Kara M. Streenz

Village Clerk/Collector